

2012 CIRCLE Application Process

Phase One: to be COMPLETED no later than **December 17**, including ALL email correspondence and the phone interview.

1. For new campers, fill out and submit a 'Camper Interest Form' located on the Camp Augusta website. For returning campers only, fill out an 'Intent to Register' form which can be found in an email sent by Camp's Registrar.
2. Download the **Permission to Participate form** from the CIRCLE page of the website. Have your guardian(s) read it and return it to Camp Augusta via U.S. Mail, or they may email their permission to circle@campaugusta.org.
3. After the Permission form has been received, the next step is to **read over the entire website** – every page. Following this, the applicant should **send an email to the CIRCLE Directors** (circle@campaugusta.org) with their intentions to continue with Phase One. This needs to include a paragraph stating what your relationship is to the vision and mission of Camp Augusta, as well as the mission of the CIRCLE program.
4. After that email, you will receive a special link to a website page that gives you much more information about what is expected from members of the Camp Augusta community. Reflect on what you have learned here, and write down these reflections, as well as questions on anything that is unclear. You'll be asked about this later. You will also receive 10 questions for you to answer.

Part I (Due Date: November 26)

A single-spaced, 10-point Times New Roman font, 8-11 page response to the 10 questions is about the expected length. It will take you that long to answer those questions. Within 72 hours of sending this in, we'll respond with Part II questions.

Part II (Due Date: December 7)

Questions are spawned based on what was written above, and those questions will need a reply. There are a few standard questions that will also need to be answered.

Part III (Interviews must happen before December 17)

1-2 hour phone interview. The applicant is responsible for requesting the interview a minimum of a week before the interview date.

All of the above steps are to be COMPLETED by **December 17**. At this point, all applications will be reviewed by the Camp Augusta staff, and they will be assessed in terms of the needs of the program as well as the needs of the applicant. You will be given feedback by **December 31** with our thoughts as to whether or not we feel that you would be a good fit to continue with Phase Two of the program.

Phase Two: if any of the following deadlines are not met, the applicant will be assumed to have withdrawn from the process, without refund of the deposit.

NOTE: These dates reflect the 2011 schedule and the exact assignments for 2012 Phase Two are tentative—there will likely be minor changes, finalized by December.

1. **December 31** - Conditional acceptance
2. Contact from CIRCLE Director to parent/guardian to discuss expectations, time commitments,

deadlines and consequences if they are not met, and content of program. Program tuition is \$950 for Phase Two (Due **January 15**) and \$1250 for the at-camp program (Due **February 29**).

3. Upon acceptance, the conditional applicant will be sent a packet containing videos about adolescent and human development, as well as social and cultural issues; there will be writing assignments related to these videos which will be due **February 15**. This packet will also contain DVDs and information pertaining to evening program planning.
 4. **By January 31 - Phone interviews** are to be arranged by the conditional applicant at their initiation. Interviews will take approximately one to two hours.
 5. **Each month - Journals** will begin following the phone interview. Guidelines and expectations for these will be sent at this time. There will be one required e-journal entry to be sent from January-May, minimum 600 words.
 6. **By March 26 - "Clean communication"** is integral to the Camp Augusta community, and especially so within the staff and within the CIRCLE program. This will already have been discussed during Phase One, but there will be a **writing assignment** at this time to assess the understanding and application of these principles in the conditional applicant's life.
 7. **By April 16** - A completed, original **evening program**. This is a difficult, complex, multi-step process that will require weeks, if not months, of revision and edits. The applicant will receive feedback throughout the process. Example program information will be provided, via the initial packet of videos sent out, to aid the applicant in this process. The completed program is due on **April 16**; be aware that submitting a program later than **April 1** will likely not allow enough time to incorporate feedback.
 8. **By May 30 - Read the entire staff manual**, and be prepared to **verbally, intelligently discuss any element of it over the phone**. This will not be a quiz on facts; it will assess your understanding, and especially your ability to apply the information with camp examples, as well as examples in your own life.
 9. **By May 30** - Take the **Myers Briggs Type Indicator assessment** at humanmetrics.org, and e-mail your results to circle@campaugusta.org (this takes 5 mins!)
 10. After completion of these steps, the program counselors will distribute additional items throughout the summer to be completed before arrival at camp, such as more planning, brainstorming, and journaling.
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Phase Three

1. CAMP!!!

We are expecting to have one CIRCLE program for 2012, which would take place during Sessions 4-5. If there are too many successful applicants for one program, Sessions 2-3 would be a possible timeframe for a second program. We will know the status on this by **31 December 2012**.